APPLICATION FOR ADMINISTRATIVE VARIANCE IN UNINCORPORATED AREAS ONLY

[LDC Section 34-174(a)]

Project Name: Our Lady of Mercy

Request: Multi-part variance request to reduce the front and side setbacks, increase in maximum lot coverage decrease in minimum lot size and minimum lot depth to allow construction of a Parish Hall.

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1. **Name of Applicant:** Frank J. Dewane, as Bishop of the Diocese of Venice, a Corporation Sole
   Contact Person: Joseph R. Rego
   Address: 1000 Pinebrook Road
   City, State, Zip: Venice, FL 34285
   Phone Number: 941-484-9543 E-mail: rego@DioceseofVenice.org

2. **Relationship of Applicant to owner (check one) and provide Affidavit of Authorization form:**
   ☒ Applicant is the sole owner of the property. **[34-201(a)(1)a.1.]**

   ☐ Applicant has been authorized by the owner(s) to represent them for this action. **[34-203(a)(3)]**

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all County-initiated correspondence regarding this application. [34-203(a)(4)]**

   a. **Company Name:** Morris-Depew Associates, Inc.
   Contact Person: Tina M. Ekblad, MPA, AICP, LEED AP
   Address: 2914 Cleveland Ave
   City, State, Zip: Fort Myers, FL. 33901
   Phone Number: 239-337-3993 E-mail: tekblad@m-da.com

   b. **Additional Agent(s):** Provide the names of other agents that the County may contact concerning this application. **[34-203(a)(4)]**

4. **Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest. [34-203(a)(2)]**
   Name: Frank J. Dewane, as Bishop of the Diocese of Venice, a Corporation Sole
   Address: 1000 Pinebrook Road
   City, State, Zip: Venice, FL 34285
   Phone Number: 941-484-9543 E-mail: rego@DioceseofVenice.org

5. **Disclosure of Interest [34-201; 34-203(a)(2)]:**
   ☒ Attach Disclosure of Interest Form.

6. **STRAP Number(s) [34-203(a)(5)]:**
   14-43-20-01-00006.0110

7. **Street Address of Property:** 221 West Railroad Ave, Boca Grande, FL. 33921

LEE COUNTY COMMUNITY DEVELOPMENT
PO BOX 398 (1500 MONROE STREET), FORT MYERS, FL 33902
PHONE (239) 533-8585

8. **Legal Description (must submit one):**

☐ Legal description (metes and bounds) and sealed sketch of the legal description. **[34-203(a)(5)]**

OR

☒ Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. (Click here to see an example of a legal description with no metes and bounds.) **[34-203(a)(5)]**

9. **Use(s) of Property:**

a. Current uses of property are:
Single Family Residence

b. Intended uses of property are:
Accessory Religious Facility

10. **Lee Plan (Future Land Use) Designation:** Urban Community

11. **Current Zoning of Property:** RS-1

12. **Property Dimensions:**

a. Width (average if irregular parcel): ±100 Feet
b. Depth (average if irregular parcel): ±95 Feet
c. Total area: ±.22 Acres or square feet

13. **Variance(s):** List the specific section number(s) of the Lee County Land Development Code {and their name(s)} from which the relief is sought. Also explain why the administrative variance is needed. **[34-202(b)(6)]** [Attach extra sheets if additional space is needed.]

See Attached Variance Requests and Justifications

14. **Variance Criteria:** Before approving any administrative variance, the Director must find that all of the following exist. Explain how the request(s) meet these criteria. Attach extra sheets if additional space is needed**. [34-202(b)(6)(a)]**

a. What are the exceptional or extraordinary conditions or circumstances that are inherent to the property in question?
See Attached Project Narrative

b. Is the requested variance the minimum that will relieve the applicant of an unreasonable burden caused by the regulation in question? If not, what is the minimum variance?
See Attached Project Narrative

c. Will the granting of the variance be injurious to the neighborhood or otherwise detrimental to the public welfare?
See Attached Project Narrative

15. **Site Plan:** Submit a site plan (24”x36”), to scale, illustrating at a minimum: existing and proposed lot lines; buildings and uses; streets; accessways; off-street parking; water management facilities; buffering; open space; and any structures on adjacent property which may be affected by the requested variance. The location(s) of the requested variance(s) must be clearly indicated on the site plan. **[34-202(b)(6)(b)]**

16. **LDC Compliance:** Submit pertinent calculations which demonstrate that the overall development complies with all other applicable zoning and development standards. **[34-202(b)(6)]**

17. **Letters of No Objection:** Submit Letters of No Objection from all adjacent property owners, including those separated from the subject property by any right-of-way easements, or as required by the Director. **[34-203(a)(7)]**

18. **Planning Community or Community Plan Area*:** **Boca Grande Planning Community.**
*If in Page Park **[33-1203]** or Captiva **[33-1612]**, attach meeting summary from informational meeting.

19. **Other Documentation:** Other relevant documentation such as copies of permits or other approvals applicable to the requested administrative variance. **[34-202(b)(6)(c)]**
    - ☐ **Eminent Domain Properties:** If the taking has been signed by a Lee County Circuit Court judge, a copy of the Order of Taking is required.
    - ☐ **Photographs** of the subject property and surrounding area. (Optional)

SUBMITTAL REQUIREMENT CHECKLIST ***Clearly label your attachments as noted in bold below.***		
☒	Completed application [34-203(a)(1)]	
☐	Filing Fee - [34-201(d)]	
☒	**Affidavit of Authorization** Form [34-203(a)(3)]	
☐	**Additional Agents** [34-203(a)(4)]	
☐	**Multiple Owners** List (if applicable) [34-203(a)(2)]	
☒	**Disclosure of Interest** Form [34-203(a)(2)]	
☒	**Legal description (must submit one)** [34-203(a)(5)]	
	☐	Legal description (metes and bounds) and sealed sketch of legal description
		OR
	☒	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. (Click here to see an example of a legal description with no metes and bounds.)
☒	**Variance Request** (if applicable) [34-203(b)(3)]	
☒	**Variance Criteria** [34-268] (if applicable) [34-202(b)(6)(a)]	
☒	**Site Plan** (36"x24") [34-202(b)(6)(b)]	
☐	**Compliance Calculations** (if applicable)	
☒	**Letters of No Objection** [34-203(a)(7)]	
☐	**Meeting Summary** (if applicable)	
☐	**Other Documentation** [34-202(b)(6)(c)]	

Note: All information submitted with the application becomes a part of the public record and will be a permanent part of the file. Department staff will review this application for compliance with requirements of the Lee County Land Development Code. The applicant will be notified of any deficiencies.

Acceptance of an application for an administrative application in no way guarantees its approval. If the Director determines that a public hearing is necessary, then all fees paid toward the administrative application may be applied toward an application for public hearing.

The Director's decision on an administrative request is final and can not be appealed. In the event the Director denies the request, the applicant's only recourse is to apply for a public hearing. No fees paid for the administrative application will be refunded or applied towards the public hearing.

If it is determined that inaccurate or misleading information was provided to the county or the decision does not comply with the Land Development Code when rendered, then, at any time, the Director may issue a modified decision that complies with the Code or revoke the decision. If the approval is revoked, the applicant may acquire the necessary approvals by filing an application for public hearing in accordance with Chapter 34.