



# Diocese of Venice

## CFA PARISH FUNDRAISER FORM

### PARISH INFORMATION

Parish Name: \_\_\_\_\_

Requestor Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Signed: \_\_\_\_\_

Email: \_\_\_\_\_

Today's Date: \_\_\_\_\_

### FORM INSTRUCTIONS

CFA Fundraisers should always be: Specific, Measurable, Achievable, Realistic, Time Bound

1. **Description.** Briefly describe each CFA Fundraising Event and when the goal/objective should be met or accomplished. Please include, dates, name of fundraiser, and indicate if it is a new fundraising idea or an annual event.
2. **Measurement.** How will your CFA Fundraiser be evaluated? How will you determine if your fundraiser was a success? Does your parish council or finance council make the determination?
3. **Importance.** Please rank your CFA Fundraising Event as it relates to achieving your CFA goal.

**Remember to follow all State and Diocesan requirements**

### CFA FUNDRAISER GOAL/OBJECTIVE

**Brief Description:**

**Measurement:**

**Importance:**       Essential       Important       Desirable