Notification of Trip and Event  
For Catholic school students, youth groups, and religious education students

To be completed by trip/event leader:

CATHOLIC SCHOOL: ____________________________________________________________

or PARISH NAME (for Religious Ed/Youth Outreach): _________________________________

TRIP/ EVENT*: ________________________________________________________________

GRADE, CLASS or GROUP: ______________________________________________________

PLACE OF EVENT: _____________________________________________________________

NAME OF TRIP/EVENT LEADER: ________________________________________________

NATURE OF ACTIVITY: _________________________________________________________

DATE(S): __________________ TIME EVENT BEGINS: _____________ ENDS: ___________  

PLACE OF DEPARTURE/RETURN: ________________________________________________

MODE OF TRANSPORTATION: ________________________________________________

*If this is a sporting event, Competition Schedule should be attached

Participant’s Name

Phone # of person legally responsible:  
Cell: ________________________________  
Home: ________________________________  
Work: ________________________________

Address of participant

E-mail (of parents/guardian for minor)

Emergency Contact Name (other than parent/guardian)

Emergency Contact Phone #s:  
Cell: ________________________________  
Home: ________________________________  
Work: ________________________________

Parent/Guardian Name (Printed)
This event notification is furnished in accord with the provisions of the Consent, Release of Liability and Indemnification Form for Trips and Events of Diocesan Schools/Youth Outreach/Religious Education Programs previously executed by the undersigned parent/guardian of a minor participant or adult participant, ____________________________, and I understand that the terms of that agreement apply to this event.

_____________________________________  __________________________
Signature of Minor's Parent/Guardian or Adult Participant  Date signed

Please return by ___________________ to _____________________________________.
Thank you.

In the case of field trips for which a school/parish owned bus or a chartered commercial bus is not used, the following must be signed:

I understand that the school is not responsible for the transportation of students for the field trip.
Check one:

_____ I will drive my own child to and from the event.

_____ I give permission for my child to ride with the following volunteer driver:

____________________________________
I understand that volunteer drivers do not have CDL licenses and have only standard insurance coverage.

Signature of parent/guardian _________________________________