

DIOCESE OF VENICE
STATUS ANIMARUM REPORT
For the Year July 1, _____ to June 30, _____

This report should be properly completed for each parish and mission. The original report should be returned to the Chancery not later than **NOVEMBER 1, _____**, and a copy retained in parish or mission files. Please type or print clearly.

1) Name of Parish/Mission: _____
 Federal Employer I.D. # _____

 Church Street Address: _____
 City/State/Zip: _____

2) Catholic Population: _____
 Accurately, according to parish census data, how many Catholics are registered in the Parish for six months or more:

Total number of Catholic Families (Households) _____
 Total number of Catholics (Individuals) _____
 Total number of men _____
 Total number of women _____
 Total number of children under 18 years _____
 Total number of adults over 65 years _____

Average weekend Mass attendance Winter: _____ Summer: _____

3) Names of all Priests within the Parish:

A) Officially appointed to the Parish and residing in the Rectory:
 Pastor/Administrator: _____
 Parochial Vicar(s): _____

B) With faculties only, residing in the Rectory and assisting full-time:

C) With faculties only, residing outside the Rectory and assisting at least part-time:

Religious Community/Diocese: _____
 Name: _____
 Address: _____

Religious Community/Diocese: _____
 Name: _____
 Address: _____

Religious Community/Diocese: _____
 Name: _____
 Address: _____

Religious Community/Diocese: _____
 Name: _____
 Address: _____
 Religious Community/Diocese: _____

D) Other priests residing outside the Rectory but who do not assist in the Parish:

Name: _____
 Address: _____
 Religious Community/Diocese: _____
 Employment if applicable: _____

Name: _____
 Address: _____
 Religious Community/Diocese: _____
 Employment if applicable: _____

4) Names of all Permanent Deacons residing in the Parish:

A) Assisting in the Parish at least part time:
 Name: _____
 Address: _____
 Phone: _____

Name: _____
Address: _____
Phone: _____

B) Residing in Parish but retired or inactive:
Name: _____
Address: _____
Phone: _____

Name: _____
Address: _____
Phone: _____

5) Names of all Seminarians from the Parish:

A) Studying for the Diocese of Venice:
Name: _____ Seminary Attending: _____

B) Studying for other Dioceses/Religious Communities:
Name: _____ Seminary Attending: _____

6) Names of any young men or women from your Parish who are preparing for Brotherhood or Sisterhood:

A) Officially appointed to the Parish and residing in the Rectory:
Name: _____ Religious Community: _____

7) Rectory street address: _____
Telephone: _____

8) School street address: _____
Telephone: _____

9) Convent street address: _____
Telephone: _____

10) Name of religious community: _____
Provincial Superior: _____
Address: _____

11) Names of all Religious residing within the Parish:

<u>Names of Sister/Brothers</u>	<u>Religious Community</u>	<u>Type of Work</u>	<u>Parish or Institution</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

12) Names of Parish Secretaries: _____
Name of Parish Lay Administrator _____
Or Business Manager: _____

13) Where is Sunday Mass offered? (Church, School Hall, etc): _____

14) Is the Church equipped with a security alarm system: Yes _____ No _____
Name of System _____

- 15) Tabernacle:
 A) Is the tabernacle securely fastened to the stand? Yes _____ No _____
 B) Is the tabernacle key kept in a safe locked place? Yes _____ No _____
- 16) Sunday Mass schedule:
 (Winter) Vigil _____
 Day _____
 (Summer) Vigil _____
 Day _____
- 17) Holy Day Mass schedule:
 Vigil _____
 Day _____
- 18) Names and locations of Missions:

- 19) Names and locations of Stations:

- 20) How many Catholic Chapels are located within the boundaries of the Parish (Convent, School, Hospital, etc)? _____
 Name and location: _____

- According to inspection, is this chapel in good condition? Yes _____ No _____
 Is the Blessed Sacrament reserved? Yes _____ No _____
 Is the tabernacle securely fastened to the altar? Yes _____ No _____
 Is the tabernacle key kept in a safe locked place? Yes _____ No _____
 How often is Mass offered in this Chapel?

- 21) How many hospitals are in your Parish? _____ Number of beds: _____
 What is the average number of Catholic patients daily? _____
 Is there a Catholic chaplain (priest) assigned by the Parish to care for the hospital?
 Yes _____ No _____
 Name of Priest: _____
- 22) How many nursing homes are in your Parish? _____ Number of beds: _____
 What is the average number of Catholic patients daily? _____
- 23) How many Catholic shut-ins in private homes? _____
- 24) Do special Ministers of the Eucharist take Communion to:
 Hospital: Yes _____ No _____ If yes, frequency: _____
 Nursing Homes: Yes _____ No _____ If yes, frequency: _____
 Shut-ins: Yes _____ No _____ If yes, frequency: _____
- 25) Do you have a memorial garden for the burial of cremains on your Parish property?
 Yes _____ No _____
 If so, are the ashes deposited directly into the ground? Yes _____ No _____
 OR are the urns placed in special receptacles (Columbaria)? Yes _____ No _____
 Are the names of the deceased placed on a commemorative plaque? Yes _____ No _____
 Is a fee charged for the placement of the ashes on parish property? Yes _____ No _____
- 26) List the institutions and locations, other than Diocesan, where some spiritual help is needed (i.e.: jails/juvenile homes/correctional institutions, road camps, mental institutions, etc.)

27) What services do you provide for the Catholics in these institutions?

28) Number of Baptisms:
Adults: _____ Profession of Faith only: _____
Children B Infant to 1 year _____ 1 B 7 years _____
7 - 18years _____ Total children _____

29) Number of Deaths: Total _____
Buried here: _____ Shipped: _____
With Funeral Mass _____ With Memorial Mass _____
Funeral Home Service only _____ Grave Side Service only _____
How many were cremations: _____

30) Did the Bishop administer Confirmation in your Parish last year? Yes _____ No _____
If yes, on what date: _____ Number confirmed: _____
Number confirmed by Pastor or Associate through RCIA _____
Total confirmed: _____

31) First Communion: Adults _____ Children _____ Total _____

32) Usually, do children of the Parish make their First Confession before First Holy Communion?
Yes _____ No _____

33) When was the last Mission held in your Parish?

34) Approximate number of Holy Communions annually: _____

35) Total number of Marriages:
Both Catholics: _____ Mixed: _____
For mixed B Catholic man: _____ Catholic woman: _____
Validations _____

36) What marriage preparation programs do you use with couples:
Pre Cana Day: Yes _____ No _____
Evenings for the Engaged: Yes _____ No _____
Engaged Encounter Weekend Yes _____ No _____
Other _____
Is the Pre-Marital Inventory used with each couple? Yes _____ No _____

37) How many formal Marriage annulments have been granted in the Parish over the last year?

How many formal Marriage annulment cases have been initiated in the Parish over the last year?

38) Were the Holy Oils for Parish use replaced last Easter? Yes _____ No _____

39) Has the RCIA process begun in the Parish? Yes _____ No _____

40) Do you have a Parish school? Yes _____ No _____

41) Do you have a School Board / Education Commission? Yes _____ No _____

Number of members: _____
Do you have a home school association? Yes _____ No _____
Name of school principal:

Administrators: _____
Religious: _____ Lay _____ Total _____

Faculty:
Sisters: _____ Lay _____ Total _____

Enrollment in Parish School:	Boys	Girls	Total
Pre-K	_____	_____	_____
K	_____	_____	_____
Grades 1 - 6	_____	_____	_____
Grades 7 - 8	_____	_____	_____
Total	_____	_____	_____

Number of Catholic children: _____
 Catholic students from Parish operating the school: _____
 Catholic students from other Parishes: _____

42) If you do not have a Parish grade school, how many of your children are attending other Catholic grade schools?

Number of Children: _____ Name of School: _____

43) Number of Catholic children in Catholic High Schools:

Boys: _____ Girls: _____ Total: _____

44) Number of catholic children attending public schools:

	Grade Schools	High Schools
Boys:	_____	_____
Girls:	_____	_____

45) Parish Catechetical Personnel (Please check one):

- Director of Religious Education (DRE-has Masters degree)
- Coordinator of Religious Education (CRE-has undergrad degree)
- Administrator of Religious Education (ARE-no academic degree)

Name: _____ Address: _____

46) Parish Catechists: Female Religious: _____ Lay Women: _____
 Male Religious: _____ Lay Men: _____

47) Number of Catechists certified by the Diocese: _____

48) Enrollment in Parish School of religion (List each only once in the predominant category):

English _____	Hispanic _____	Haitian _____
Nursery _____	Pre-School _____	Kindergarten _____
Grades 1-6 _____	Grades 7-8 _____	Grades 9-12 _____
Family Focused Program _____	Mentally Handicapped _____	
Hearing Impaired _____	Other _____	

49) Programs for Adults No. of Sessions No. of Participants

- | | | |
|---|-------|-------|
| 1) Catechist Formation Sessions | _____ | _____ |
| 2) Scripture Study | _____ | _____ |
| 3) U.S. Bishops Pastorals | _____ | _____ |
| 4) Christian Morality | _____ | _____ |
| 5) Parents= Sessions on Baptism | _____ | _____ |
| 6) Parents= Sessions on Confirmation | _____ | _____ |
| 7) Parents= Sessions on 1 st Eucharist | _____ | _____ |
| 8) Spirituality (Retreats) | _____ | _____ |
| 9) Adult Faith Enrichment | _____ | _____ |
| 10) Other _____ | _____ | _____ |

Name of RCIS Contact Person: _____

50) Catechumenal Programs:

If Confirmandi are included in the catechumenal programs column, do not include them in the confirmation column. In the appropriate boxes, indicate the number of participants. If they are included in the catechumenal programs, do not include them in the separate sacramental program numbers.

	CATECHUMENAL PROGRAMS Number of Initiates	CONFIRMATION Number of Confirmandi
Birth B 5 years		
6 B 9 years		
10 B 12 years		
13 B 15 years		
16- 18 years		
Adult		

51) What do you consider the greatest need in your Parish Religious Education Program?

52) Do you have a Parish Advisory Council (Canon 536)? Yes _____ No _____

We have a Council of Parish Ministries

How often does it meet? _____

Are members Elected or Appointed?

Number of members: Male _____ Female _____ Total _____

Name of Chairman: _____

Address: _____

Telephone: _____

53) Do you have a Parish Finance Council (Canon 536)? Yes _____ No _____

How often does it meet? _____

Are members Elected or Appointed? _____

Number of members: Male _____ Female _____ Total _____

54) Parish societies for adults:

<u>Name</u>	<u>Number of Members</u>
Friday Prayer Group	_____
CCW	_____
Lectors	_____
Adult Acolytes	_____
Extraordinary Ministers of Communion	_____
Golden Agers	_____
Adult Choir	_____
Knights of Columbus	_____
Marian Prayer Group	_____
Marriage Encounter	_____
Ushers	_____
Eucharistic Adoration	_____
Greeters	_____
Sacristans	_____

55) Are any affiliated with D.C.C.W.? Yes _____ No _____

56) Do you have a Parish Youth Director? Yes _____ No _____

Full time _____ Part time _____ Salaried _____ Volunteer _____ Religious _____

Lay _____

Name: _____

Address: _____

57) Parish Societies for Youth:

<u>Name:</u>	<u>Number of Members:</u>
Religious Formation	_____
Altar Servers	_____
Youth Group	_____
Youth Choir	_____
Youth Ushers	_____

58) Apostolate among the Blacks:

How many Black Catholics are in your parish? _____
 How many non-Catholic Black (approximate) _____

59) Apostolate among the Spanish-speaking:

How many in your parish speak Spanish as their principal language and have great difficulty speaking English? _____
 Is there a Spanish-speaking priest available to these people? Yes _____ No _____
 What spiritual care are you able to give specifically to these people?

60) Apostolate among the Migrants:

How many Catholic migrants are there in the parish? _____
 How many non-Catholic migrants (approximate)? _____
 How many Spanish-speaking migrants? _____
 Is there a Spanish speaking priest available to these people? _____
 How many Haitian migrants? _____
 Is there a priest available who speaks Haitian? _____
 What spiritual care are you able to give specifically to the migrants?

61) Apostolate among the Southeast Asians:

How many Catholic Southeast Asians (Vietnamese, Laotian, Cambodian, etc.) are in your parish? _____

What spiritual care are you able to give specifically to these people?

62) Do you have either Religious or Lay persons employed in Pastoral Ministry? Yes _____ No _____

Name: _____
 Type of Work: _____

63) Do you have special Ministries / Programs for:

Senior Citizens Yes _____ No _____
 Describe: _____

Young Single Adults Yes _____ No _____
 Describe: _____

Widowed / Separated / Divorced / Single Parents Yes _____ No _____

Describe: _____

Other special Apostolates, if any (Marriage Encounter, Cursillo, etc.)

Describe: _____

64) Please list the church Music personnel employed by the parish either full time or part time:

Name	Position	F/T B P/T
_____	_____	_____
_____	_____	_____
_____	_____	_____

65) Protection of music copyrights:

Do you have a locally printed song book or card used in your Church or School?

Yes_____ No _____

If so, do you have a current paid-up licensing agreement with the publisher/composers whose works and/or music are included?

Yes_____ No_____

If so, have you complied with the publisher's requirements for credit notices in the song book or card?

Yes_____ No_____

Date

Signature of Pastor / Administrator